



## Website Privacy Policy

This page describes how the website is managed in relation to processing the personal data of the users who consult it.

This information is pursuant to art.13 of the 2016/679 European Regulation and aimed at anyone who interacts with the company's web services

The present information is provided only for this website and not for other websites that may be consulted by the user through *links*.

This Privacy Policy identifies a number of minimum requirements for the collection of personal data *on-line*, and, in particular, methods, timing and nature of the information that the data controllers must provide to users when these connect to web pages, independently from the purposes of such connections.

### THE DATA CONTROLLER

Personal data relating to identified or identifiable persons may be processed following ones access to the website.

The data processing controller is Promotec S.r.l., in the person of the legal representative pro tempore;

### WHERE ARE THE DATA PROCESSED

Personal data management connected to this website's services take place at the company's headquarters and are exclusively processed by the technical staff in the Data Processing Office, or by persons entrusted with occasional maintenance operations.

No personal data collected by our web services will at any time be publicly disclosed.

All personal data provided by users who request dispatch of informative material (bulletins, CD-ROMs, catalogues, price lists, answers to queries, various documents, etc.) are used only to perform the service requested.

### TYPES OF DATA COLLECTED AND PROCESSED

#### *Browsing Data*

The computer systems and *software* procedures used to operate this website will collect, during routine operations, some personal data whose transmission is implicit in the use of Internet communication protocols.

Such information is not collected to be associated with specific and clearly identified third parties, but by their very nature could, through processing and association with data held by third parties, allow users to be identified.

This category of data includes IP addresses or domain names of the computers used by users connecting to the site, URI addresses (Uniform Resource Identifier) of requested resources, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (success, error, etc.) and other parameters relating to the operating system and the user's computer environment.

These data are used for the sole purpose of obtaining anonymous statistical information on the use of the site and to check its correct functioning and are deleted immediately after processing. The data could be used to ascertain responsibility in case of hypothetical computer crimes against the site: except for this eventuality, at present, the data on web contacts are not stored for more than seven days.

#### *Data supplied voluntarily by the user*

The optional, explicit and voluntary sending of e-mails to the addresses indicated on this website entails the subsequent acquisition of the sender's address, necessary to reply to the requests, as well as any other personal data included in the message.



Specific summary information will be progressively reported or displayed on the pages of the site prearranged for particular services on request.

### **COOKIE POLICY**

With regard to the use of cookies, please refer to the additional "extended information" published on this website and prepared in accordance with the Measures published on 8<sup>th</sup> May 2014 and issued by the Italian Data Protection Authority, which integrates and completes this document.

### **NATURE OF PERSONAL DATA AND OPTIONAL SUBMISSION OF THE SAME**

With the exception of the above mentioned browsing data, the submission of personal data is optional. Refusal to confer them may cause the impossibility to use the site and benefit from its services.

### **TREATMENT MODALITIES**

Personal data will be processed through automated instruments for a period of time that is necessary for the purposes for which they were collected.

Specific security measures are implemented to prevent data loss, illicit or incorrect use and unauthorized access.

### **DATA TRANSFER TO THIRD COUNTRIES**

Any transfer of personal data to a third country outside the EU or to an international organisation shall take place only if: the conditions laid down are approved by the Commission or, in case of transfers dealt with in articles 46,47 or 49, second subsection, of the European Regulation, and that these are subject to guaranteed and appropriate protection;

### **RIGHTS OF THE DATA SUBJECTS**

All data subjects have, at any moment, the right to request access to personal data and rectification, withdraw consent, restrict processing, the right to object data processing, as well as the right to data portability. Additionally, you have the right to lodge a complaint with the Supervisory Authority;

Requests should be addressed to the Data Controller or to the **Data Protection Officer, identified in the person of dr. Juri Torreggiani, with a studio located in Reggio Emilia, Via Piccard n. 16 / G, tel. 0522 / 30.11.69, fax 0522 / 38.79.96.**

This constitutes the "*Privacy Policy*" of this website which will be subject to updates.